

## Method Statement

<b>Project Name:</b> <i>Azдалand</i>	<b>Project Number:</b> <i>20235713</i>
<b>Work Activity:</b> <i>Installation of electrical services to BS7671 standards</i>	<b>Work Location:</b>
<b>Date:</b>	<b>Reference Number:</b>
<b>Prepared by:</b> <i>John Jackson</i>	<b>Approved by:</b> <i>Joe McDonald</i>
<b>Objectives:</b>	
<i>Installation of electrical cables and associated items to be installed throughout the building to the specified location of the wiring drawings in accordance with all relevant building regulations and BS7671.</i>	
<b>Location:</b>	
<i>New food storage area.</i>	
<b>Timescale:</b>	
<i>35 days.</i>	
<b>Welfare and First Aid:</b>	
<i>Client premises, first aid box carried in vans.</i>	
<b>Reducing Risk:</b>	
<ul style="list-style-type: none"> <li>• <i>Adherence to any company health and safety policy.</i></li> <li>• <i>Use of PPE at all times.</i></li> <li>• <i>Adherence to good housekeeping practices.</i></li> <li>• <i>Ensure training of all staff is carried out.</i></li> <li>• <i>All electrical work to be carried out by qualified and certified electricians.</i></li> </ul>	
<b>Health Safety and Environmental Assessment:</b>	
<i>Slips, trips and falls.</i>	
<b>Related Assessment:</b>	
<i>N/A</i>	
<b>Supervision:</b>	
<i>The works will be supervised by qualified and experienced persons.</i>	
<b>Training:</b>	
<i>Staff and sub-contractors are qualified and certified electricians.</i>	
<b>Labour:</b>	
<i>Average 3 persons.</i>	
<b>Plant/Equipment:</b>	
<i>Battery/110v powered: -</i> <ul style="list-style-type: none"> <li>• <i>drills</i></li> <li>• <i>saws</i></li> <li>• <i>torches</i></li> </ul>	<i>Pipe benders</i> <i>Full PPE</i> <i>Hand tools</i> <i>Electrical testing instruments</i> <i>Isolation tags and locks.</i>

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## Work Method:

*On arrival at clients' premises/site we would discuss in detail what works will be carried out and in the order it will be carried out.*

- *Isolate any existing electrical supplies to the existing circuits where necessary.*
- *Run the new cables to the specified locations as per site drawings.*
- *All electrical accessories and switchgear are to be fixed using battery drills and screws.*
- *All cables will be labelled at the distribution board to ensure correct identification of circuits.*
- *Cable containment systems to be manufactured on-site in conjunction with site drawings.*
- *All circuits to be inspected and tested prior to commissioning.*

### *Further Advice and Policy*

- 1) *Electrical supplies will be distributed on site using approved routes only.*
- 2) *All electrical supplies and distributions on site, whether for site use or otherwise, will be recorded on the site paperwork and procedures.*
- 3) *All circuit installations on site will be carried to the current BS7671.*
- 4) *All completed circuits will be subject to the issue of a schedule of inspection, a schedule of test results and an electrical installation certificate.*
- 5) *All portable electrical equipment will be subject to a maximum voltage of 110v a.c. except where special permission is granted in writing.*